

# MINUTE BOOK

**MINUTES OF THE 18<sup>TH</sup> (EIGHTEENTH) ANNUAL GENERAL MEETING (AGM) OF THE MEMBERS OF ACCURAY MEDICAL EQUIPMENT (INDIA) PRIVATE LIMITED (THE "COMPANY") HELD THROUGH VIDEO CONFERENCING ("VC") OR OTHER AUDIO-VISUAL MEANS ("OAVM") ON TUESDAY, SEPTEMBER 30, 2025 COMMENCED AT 12:30 P.M. (IST) AND CONCLUDED AT 12:38 P.M. (IST) AT THE DEEMED VENUE SITUATED AT UNIT NUMBER 103, FIRST FLOOR, PARK CENTRA, SECTOR 30, GURUGRAM, SHIVAJI NAGAR-122001, HARYANA, INDIA.**

**Commencement Time: 5:30 p.m. (IST)**

Members Present:

Mr. Virender Kumar authorized *Present through VC from New Delhi India*  
representative of Accuray International  
SARL

Ms. Charul Chandna authorized *Present through VC from New Delhi India*  
representative of Accuray Asia Limited

**APPOINTMENT OF THE CHAIRMAN**

The members present at the AGM unanimously elected Ms. Charul Chandna as the Chairman of the AGM by a show of hands. She then took the chair and commenced the proceedings of the AGM.

**QUORUM**

The Chairman took the roll call and announced that the quorum for the meeting was present in terms of Section 103(1) of the Companies Act, 2013 and thereafter the meeting was called to order. He further informed that the proceedings of the AGM are being recorded.

The Chairman further informed the members that the statutory registers of the Company maintained under the provisions of the Companies Act, 2013 were open for inspection by the members and shall also remain available during the proceedings of the AGM.

The Chairman further informed the Board that the AGM has been convened at shorter notice and the consents has been received from all the shareholders of the Company. With the permission of the members present, the shorter notice convening the AGM along with its annexures and Board's Report as circulated to the Members were taken as read and thereafter, the Chairman read the Auditors' Report.

Then the Chairman proceeded with the business of the meeting as set out in the notice calling the AGM for the consideration of members.

The Chairman took up the following items as mentioned in the notice:

**ORDINARY BUSINESS**

**Item No. 1: Considered, approved and adopted the Annual Audited Financial Statements of the Company comprising the Balance Sheet, Statement of Profit and loss, Cash Flow**

  
CHAIRMAN'S  
INITIALS

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**Statement and Notes thereto for the financial year ended on March 31, 2025, together with the Report of the Board of Directors and Auditors' thereon.**

With the permission of the Chairman, item No. 1 of the notice regarding approval and adoption of the Annual Audited Financial Statements of the Company for the financial year ended on March 31, 2025, together with the Report of the Board of Directors and Auditors' thereon was taken up for consideration. Mr. Virender Kumar seconded the following resolution as an **Ordinary Resolution**:

**"RESOLVED THAT** in accordance with the applicable provisions of the Companies Act, 2013 read with rules framed thereunder (including any amendment thereto or re-enactment thereof), the Audited Balance Sheet, Statement of Profit and Loss Account, Cash Flow Statement and Explanatory Notes annexed thereto, (hereinafter collectively known as **"Annual Audited Financial Statements"**), for the financial year ended on March 31, 2025, together with Directors' and Auditor's Report thereon, be and are hereby considered and adopted."

The resolution was put to vote. All the members present in the AGM raised their hands in favour of the resolution. Accordingly, with the permission of the Chairman the above resolution was declared as carried unanimously.

**VOTE OF THANKS**

The Chairman confirmed that the quorum was present throughout the AGM. There being no other business to transact, the meeting concluded at 12:38 p.m. (IST) with a vote of thanks to the chair.

Signature.....

**Chairman**  
**(Charul Chandna)**

**Date of signing:** 20.10.2025

**Place of signing:** New Delhi

**Date of Entry in the Minutes Book:** 21.10.2025



**CHAIRMAN'S  
INITIALS**